How to change your name on Zoom before a meeting

There are a few places you can change your name on Zoom: the website, the desktop app, or the mobile app.

On the Zoom website

- **1.** Sign in to the <u>Zoom web portal</u>.
- 2. Click **Profile** in the left sidebar.
- 3. Click Edit, located to the right of your name.



4. Enter your full name and **Display Name**. The latter is what you will display for other users in a meeting.

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ZOOM SOLUTIONS - PLAN	IS & PRICING CONTACT SALES			SCHEDULE A MEETING	JOIN A MEETING	HOST A MEETING	- 1
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Settings		Display Name Devon Delfino					
DMIN		Enter a name (e.g. yo that will be shown to	ur first name, full name, or nicknam others on Zoom	ie)			
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5. Scroll down and click Save.

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